

**MANHATTAN HOUSING AUTHORITY BOARD OF COMMISSIONERS
SPECIAL MEETING
APARTMENT TOWERS COMMUNITY ROOM
Manhattan, KS 66502
July 21, 2009
12:00 p.m.**

Members Present: Eileen Meyer, Board Chair
Ida Jane Leupold
Jim Sherow
Jan Galitzer

Members Absent: Randy Stitt
Phil Anderson

City Commission Liaison: Jim Sherow

Staff Present: JoAnn Sutton, PHM, Executive Director
Mandy Thomas, Assistant Executive Director
Patrick O'Neil, Special Projects Manager/HR

I. CALL TO ORDER

Eileen called the meeting to order at 12:05 p.m.

II. OPEN FORUM

- a. New Comments or Concerns: There were no new comments or concerns.
- b. Adjournment Time: Adjournment time was set for when all Agenda items had been completed.

III. NEW BUSINESS

- a. Award Engineer Service Contract for American Recovery and Reinvestment Act (ARRA) Capital Fund Formula Grant Funds for Pottawatomie Court and Hudson Circle and Baehr Place Capital Fund Project—Resolution No. 072109-A: JoAnn explained that due to the Financially Troubled status of the Housing Authority at the time the ARRA Capital Fund Formula Grant funds were awarded, the Housing Authority is required to have Board approval before entering into any contract for ARRA-funded projects. The Housing Authority issued requests for proposals for the Pottawatomie Ct., Hudson Circle and Baehr Place project and received proposals from Orazem and Scalora Engineering, Custom Engineering and LST Consulting Engineers, PA. After reviewing the proposals, the Housing Authority chose Orazem and Scalora Engineering's proposal as the most suitable to the Housing Authority's needs. OSE submitted the contract to its insurance company for review, who recommended several minor revisions; the Housing Authority's legal counsel reviewed the proposed revisions and concurred with the revisions; additionally, the Housing Authority obtained the

permission of HUD to incorporate the proposed revisions into the contract. The revisions are reflected on the contract addendum. Jan moved to approved Resolution No. 072109-A, to Award Engineering Services Contract for ARRA Capital Fund Formula Grant Funds for Pottawatomie Court and Hudson Circle and Baehr Place Capital Fund Project. Jim seconded. Eileen asked if there was any further comment or discussion. There were no further comments or discussion. Eileen called for a roll call vote. Roll call vote carried 4-0.

V. EXECUTIVE DIRECTOR UPDATE

- a. JoAnn informed the Board that the Housing Authority had renewed its contract with OneOK Energy to provide natural gas service for Apartment Towers.

VI. ADJOURNMENT

The meeting was adjourned at 12:25 p.m.

Respectfully Submitted,

Eileen Meyer, Board Chair