

**MANHATTAN HOUSING AUTHORITY BOARD OF COMMISSIONERS
REGULAR MEETING
APARTMENT TOWERS COMMUNITY ROOM
Manhattan, KS 66502
August 18, 2010
5:30 p.m.**

Members Present:

Eileen Meyer
Ida Jane Leupold
Lorenza Lockett
Phil Anderson

Members Absent:

Randy Stitt
Jan Galitzer
Bob Strawn

City Commission Liaison:

None

Staff Present:

JoAnn Sutton, Executive Director
Mandy Thomas, Assistant Executive Director

I. CALL TO ORDER

Eileen called the meeting to order at 5:40 p.m.

II. OPEN FORUM

- a. New Comments or Concerns: There were no new comments or concerns.
- b. Adjournment Time: Adjournment time was set for no later than 7:30 p.m.

III. MINUTES

Ida Jane moved to approve the minutes of the July 14, 2010 Regular meeting as presented. Phil seconded. Motion carried 4-0.

IV. EXECUTIVE DIRECTORS REPORT

- a. JoAnn informed the Board that notices of changes to the Public Housing Schedule of Charges for Tenant Caused Damages and the Public Housing and Section 8 One Strike Policies had been sent to all residents along with copies of the new policies for review and comment. One comment was received thanking the Housing Authority for providing the notification of changes and hard copy of the new policy to residents.
- b. JoAnn told the Board of recent newspaper articles about children of Pottawatomie Court residents who have been working to pick up trash and debris in their community. JoAnn stated that the Housing Authority would present an award to the group at the next Board meeting.
- c. The Housing Authority will be holding an Annual Tour this year for new Board members and members of the public who would like to view the Housing Authority's sites. The tour will also provide Board members and the public an opportunity to view improvements made through the use of ARRA funds. JoAnn stated that she would like the tour to be held in October. The Housing Authority will also hold its November Regular

meeting at Carlson Plaza. JoAnn will e-mail possible dates and times for the Annual Tour to Board members for consideration.

- d. The Housing Authority will be holding “block parties” at Public Housing sites in September. Block parties will be held September 8 (Baehr Place & Hudson Circle at Baehr Place), September 9 (Pottawatomie Court) and September 14 (Flint Hills & The Gardens). Board members are encouraged to attend.

V. COMMISSIONER’S COMMENTS

- a. Lorenza asked if the Work Study position had been filled. JoAnn stated that the position had not yet been filled; anyone knowing someone interested in the position is encouraged to have them contact us to complete an employment application. The Housing Authority is awaiting a signed grant agreement from the work study program.
- b. Eileen stated that Dr. Stanley Longhoffer, a statistician from Wichita, would be gathering housing statistics at the Denison fire station on August 23, 2010. Angie Danner, Executive Director of the Manhattan Association of Realtors, is the contact for more information.
- c. Ida Jane stated that an article about the Housing Authority’s ARRA funds did appear in the Mercury. JoAnn stated that she would go back and find the article to keep a copy for the Housing Authority’s records.
- d. Eileen stated that she would assist JoAnn in setting up times to meet with public officials to provide more information about the Housing Authority’s programs.
- e. Ida Jane asked if the Housing Authority received damage from the recent storm. JoAnn stated that there were some downed tree limbs and missing shingles as well as some damage to guttering. All damage has been reported to insurance for review.

VI. OLD BUSINESS

No Old Business

VII. NEW BUSINESS

- a. Approval of Independent Audit for Fiscal Year Ended December 31, 2009 – Resolution No. 081810-A: JoAnn explained that the Housing Authority is required to have an independent audit completed each year. The audit report reflects revenue and expenses accurately, and the Management Discussion & Analysis (MD&A) will explain how the information contained in the financial statements affect the Housing Authority. There were no findings as a result of the FYE 12/31/09 Independent Audit. Phil moved to approved Resolution No. 081810-A, adopting the Independent Audit for Fiscal Year End December 31, 2009. Lorenza seconded. Eileen asked if there were any further comments or discussion. There was no further discussion. Eileen called for a roll call vote. Roll call vote carried 4-0.

VIII. ADJOURNMENT

It was moved and seconded to adjourn the meeting at 6:30 p.m.

Respectfully Submitted,

Eileen Meyer, Board Chair