



**Manhattan Housing Authority  
Family Resource Library  
Check-out Form**

I, \_\_\_\_\_, would like to request the book(s) listed below from the Manhattan Housing Authority's Family Resource Library. I understand that these materials must be returned to the Manhattan Housing Authority on or before the return date listed below.

Requested book(s) or materials: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Requested delivery method:

Please place book(s) at front desk of MHA's Administrative Office so that I may pick them up during regular business hours.

Please deliver book(s) to my unit address. (I understand that I or another adult member of the household must be at home in order for books to be delivered and that books will be delivered by MHA staff as time permits) Contact number:

\_\_\_\_\_

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<b>OFFICE USE</b>
Date material(s) checked out: _____
Return due date: _____

Please sign below at time of delivery or pickup acknowledging receipt of materials and understanding of Check Out Agreement.

Signature of Tenant: \_\_\_\_\_ Date: \_\_\_\_\_