

# Manhattan Housing Authority March 2011

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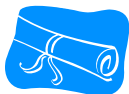
<i>In This Issue</i>	
Resident of the Year .....	2
News We Can All Use .....	3
MHA Policy Review.....	4
Kid's Corner .....	5
MHA March Calendar .....	6



## Kansas NAHRO Scholarships Available



The Kansas chapter of the National Association of Housing and Redevelopment Officials (Kansas NAHRO) is now accepting applications for Dru Thomas scholarship awards for 2011. Dru Thomas scholarships are available to residents of Public Housing and Section 8 rental assistance programs. You are eligible to apply if you are already enrolled in college or if you are a high school student who is planning on enrolling in college or a vocational training program after high school graduation. Kansas NAHRO will be awarding one scholarship in the amount of \$500 and two scholarships of \$300. If you are interested in applying for one of these scholarships, visit the Kansas NAHRO website at [www.ksnahro.org](http://www.ksnahro.org) and click on the "Forms" button to find the application form and instructions for completing the application, or contact the Manhattan Housing Authority and we will provide the application information and forms. The deadline for submitting applications is May 3, 2011. For more information about the Dru Thomas scholarships, please call Manhattan Housing Authority, or contact Sherry Swendson at 913 367-3323.



## PLEASE SLOW DOWN!!



The Housing Authority would like to remind all of our residents to please SLOW DOWN when driving through our communities. Both MHA staff and residents have seen and reported many vehicles driving at unsafe speeds in our developments recently. This has been especially true in the Flint Hills Place community. Please remember that you (and your guests!) are driving through communities and not on a raceway! These communities have many children in them, making it even more important to drive slowly and be careful. If you have guests visiting you, please let them know that they need to slow down and watch for pedestrians in the street. It takes a very short time to drive through any of our communities, even if you are driving slowly. It is just not worth the risk of hurting someone to save a few seconds of driving time. MHA staff will continue to look for cars driving at unsafe speeds and may issue lease violations if a resident (or guest of a resident) is seen driving too fast and can be identified.

# Manhattan Housing Authority Resident of the Year

The Manhattan Housing Authority Resident of the Year award is given each year to recognize a special resident who has gone above and beyond to help their neighbors and their community. The Resident of the Year is always chosen by nominations from fellow residents. The Housing Authority delivered Resident of the Year flyers to all residents on February 23, 2011. If you would like to nominate someone for this award, please complete the information on your flyer and return it to one of the locations below:

**MHA ADMINISTRATIVE OFFICE (300 N 5<sup>TH</sup> STREET)  
GARDENS AT FLINT HILLS LEASING OFFICE (1400 FLINT HILLS PLACE)**

If you know someone that deserves to be recognized for their good deeds, please **DON'T BE SHY ABOUT NOMINATING THEM!** The deadline for turning in your nominations is **FRIDAY, MARCH 4<sup>th</sup>, 2011.** If you cannot find your flyer, you may also fill out the information below and return this page of the newsletter for your nomination.

**I WOULD LIKE TO NOMINATE (PRINT NAME): \_\_\_\_\_ FOR  
MANHATTAN HOUSING AUTHORITY'S RESIDENT OF THE YEAR.**

Check the box next to all the reasons listed below why this nominee deserves to be the Resident of the Year award winner.

Initiative to organize and follow through on activities for residents. *Please explain:*

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Involvement with resident activities and organizations. *Please explain:*

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Cooperation with management in efforts to improve the quality of life in their housing development. *Please explain:*

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Cooperation and helpfulness to fellow residents; going above and beyond the normal responsibilities of a neighbor. *Please explain:*

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For additional reasons or to add to those above, please attach an extra page.

If you have any questions about the award, please contact Patrick O'Neil, Special Projects Manager, at 776-8588 Ext. 306.

*Thanks for helping us recognize this year's MHA Resident of the Year!*

## News We Can All Use

Here's what's up at MHA and around town!

### St. Patrick's Day Parade & Fun Run

The 33rd Annual Aggieville St. Patrick's Day Parade and Road Races will be held on Saturday, March 19th, 2011, with events throughout the day in Aggieville. The 2 mile Fun Run (or walk!) begins at 10:00 a.m., followed by the St. Pat's Day 10K Road Race at 10:45 a.m. The St. Patrick's Day Parade will start at 2:00 p.m. The parade begins at 12th & Fremont and runs through Aggieville. For more information, or if you are brave enough to try one of the Road Races, check out [www.aggieville.org](http://www.aggieville.org)!

The Housing Authority will be participating in the parade; if you would like to walk with us in the parade, please contact us at 776-8588 no later than March 16, 2011.

### Help Wanted: Computer Lab Monitor

The Housing Authority is looking for a motivated, independent person to fill the position of **Computer Lab Monitor** for the **Pottawatomie Court Computer Lab**. The duties of the Lab Monitor include opening and closing the lab at scheduled times, ensuring that all users sign in to the Computer Lab, monitoring the use of all computer lab equipment, turning on/ off CPU's, monitors, and printers daily, securing the lab after use, keeping the lab in a tidy and clean condition, monitoring the behavior of the residents and their guests, helping residents with their work on the computers, keeping printer paper stocked and printers full of ink, reporting all incidents to the Housing Authority and submitting monthly time sheets to the office.

The Computer Lab Monitor is a volunteer position; however, the Lab Monitor will receive a monthly stipend of up to \$200, depending on the number of hours volunteered. Applications for the position are available at the Administrative Office or on-line at [www.mhaks.org](http://www.mhaks.org). If you would like more information, please contact Patrick O'Neil at 785 776-8588 ext 306.

### Head Start/Early Head Start Enrollment

USD 383 Head Start, which serves the Manhattan, Ogden and Riley County School Districts, is now accepting applications for the 2011-2012 school year.

Head Start is a free, federally funded early childhood program that serves families with low income. To apply, a child must be 3 years old by August 31, 2011, but not yet kindergarten age eligible. For more information call 587-2045 or stop by Head Start at 1700 Leavenworth, Manhattan.

# Manhattan Housing Authority Policy Review & Reminders

## New Form for Reporting Household Income Changes

One of the requirements of the Public Housing program is that everyone must report changes in their household within 10 days of the change. Household changes are changes like increases or decreases in wages, starting or ending a job, other changes in income such as Social Security or SRS benefits or changes in daycare expenses. The form that is used to report these changes is called a "Change of Status" form. We have recently revised this form to make it easier to report changes in your household. If you are unsure about whether or not you need to report a change, please contact the Administrative Office just to be sure. If it is not something you need to complete a form for, we will let you know. If it is something that you need to report, the office can help you with completing the new "Change of Status Form" and completing any other paperwork that may be needed. Remember that the rule of thumb is to always report changes, and we will determine if the change will affect your unit size or rent amount in any way.

## Changes to Household Composition

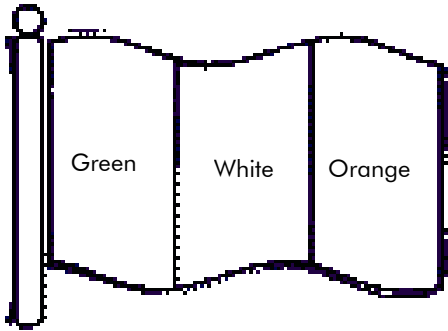
A change in household composition means that someone is either moving into or moving out of your home. Please remember that you **MUST** report any changes to your household composition. If the change is the birth or adoption of a child, you must provide the Social Security card and birth certificate for the child. If you are adding another adult to your household, please remember that they cannot live with you until **AFTER** you have submitted a "Change of Status" form to the office and **AND** that person has provided all the required information that is needed to approve them to be added to your lease. **ALL ADDITIONS TO HOUSEHOLD MUST BE APPROVED BY MHA PRIOR TO THE NEW HOUSEHOLD MEMBER MOVING IN!** If you have any questions about changes to household composition, please call the Administrative Office.

## Administrative Office Parking

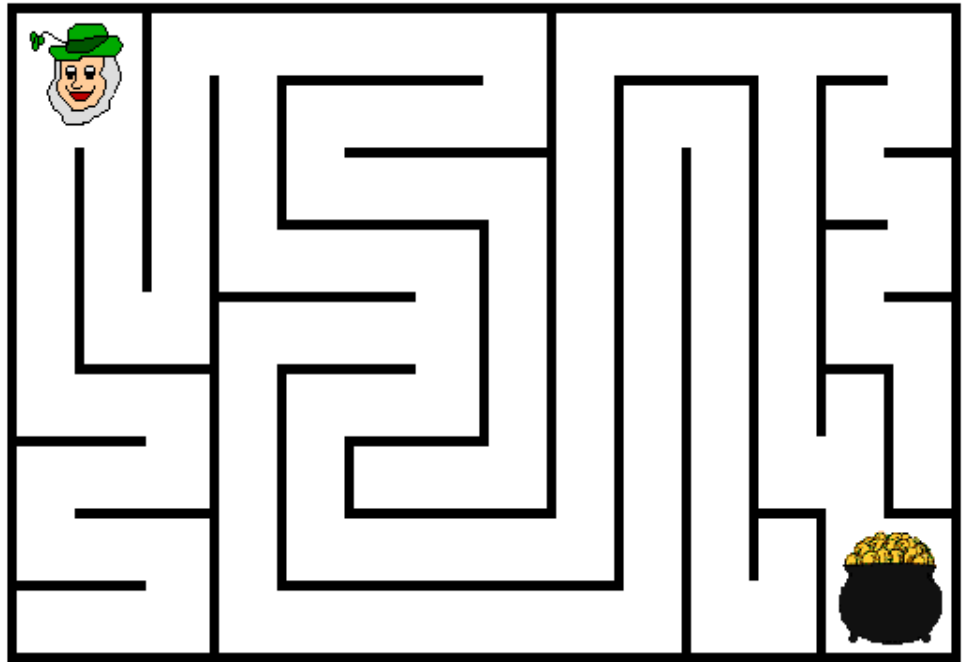
The Housing Authority has a very limited number of business parking spaces for applicants or other members of the public to use when they are visiting the Administrative Office. We would like to remind residents that these parking spaces are reserved for those who have business with the Housing Authority, such as turning in paperwork or having office appointments with staff. If you are an Apartment Towers resident, please remind any guests you might have to park on the street or other appropriate parking space when they are visiting so that persons visiting the office can utilize these parking stalls. Thank you for your help!

# Happy Saint Patrick's Day!

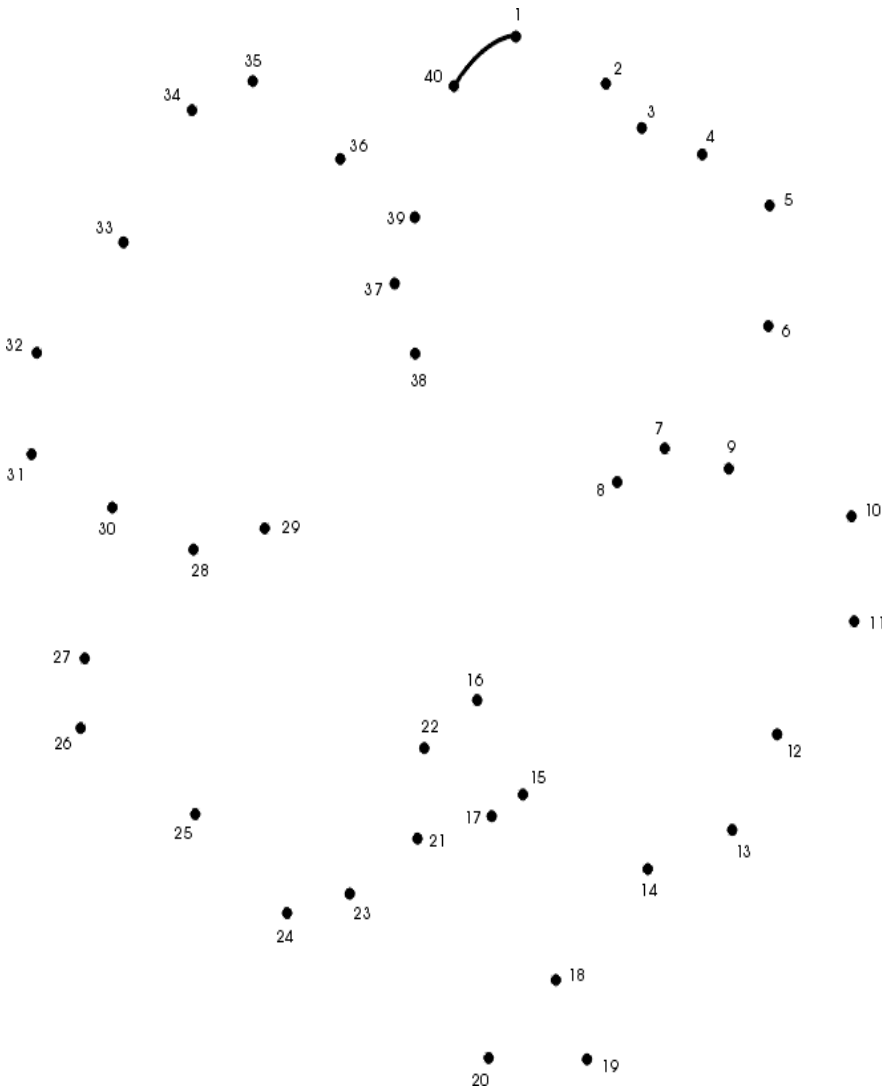
## Kid's Corner!



Can you color this Irish flag?



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## St. Paddy's Day Fun

Did you know these facts about St. Patrick's Day?

1. March 17th is celebrated as St. Patrick's Day because this is the day St. Patrick was believed to have died on.
2. In Chicago, the Chicago River is dyed green for St. Patrick's Day!
3. Boston has had a St. Patrick's Day parade every year since 1737.
4. Looking for that lucky four leaf clover? Scientists estimate that you will find 10,000 three leaf clovers before you find just 1 four leaf clover.

# March 2011

For questions or concerns about upcoming events, please call the Administrative Office at 785 776-8588.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 First Friday Pick Up Deadline for Resident of the Year Nominations	5
6	7	8	9	10 Last Day to Pay Rent Before Late Fee	11 Late Fee In Effect Resident Advisory Board - 4:30 p.m. @ Apt. Towers	12
13	14 MHA Board Meeting - 5:30 p.m. @ Apt. Towers	15 Pest Control for Apartment Towers, Carlson Plaza & Pottawatomie Court	16	17 HAPPY ST. PATRICK'S DAY	18	19 St. Patrick's Day Parade
20	21	22	23	24	25	26
27	28	29	30	31		