

MANHATTAN HOUSING AUTHORITY BOARD OF COMMISSIONERS
REGULAR MEETING
Remotely via Zoom and Facebook Live
Manhattan, KS 66502
February 23, 2022
5:30 p.m.

[Video Recording of Meeting](#)

Members Present: Janis Clare Galitzer, Chair (Remotely)
Livie Olsen, Vice Chair (Remotely)
John Matta (Remotely)
Brad Claussen (Remotely)
Kennedy Clark (Remotely)

Members Absent: Aca Hall
Vacant Resident Commissioner

Staff Present: Aaron Estabrook, Executive Director (Remotely)
Patrick O'Neil, Assistant Executive Director (Remotely)

Guest: No guests present

I. CALL TO ORDER

Chairperson Galitzer called the meeting to order at 5:30 p.m.

II. ROLL CALL

Chairperson Galitzer – present
Vice Chair Olsen – present
Commissioner Matta – present
Commissioner Clark – present
Commissioner Claussen – present
Commissioner Hall - absent
Five (5) commissioners present during roll call

III. OPEN FORUM – Mr. Estabrook stated there were no public comments submitted prior to the meeting.

IV. APPROVAL OF MINUTES

Vice Chair Olsen moved to approve the January 19, 2022, Regular Meeting minutes. Seconded by Commissioner Clark.

There being no further discussion, motion carried by roll call vote 5-0.

Commissioner Name	Aye	Nay	Abstain	Absent
Galitzer	X			
Olsen	X			
Matta	X			
Clark	X			
Claussen	X			
Hall				X

V. EXECUTIVE SESSION

Commissioner Claussen moved to recess into executive session for the purpose of discussing security matters related to new technology acquisition, and to reconvene in open meeting at 6:05 p.m. Vice Chair Olsen seconded. The Board reconvened in open meeting at 6:05 p.m. No action was taken following the executive session.

VI. FINANCIAL REPORTS

Vice Chair Olsen moved to approve the financial reports. Commissioner Clark seconded. Mr. Estabrook informed the Board that staff would be meeting with the fee accountant to discuss preparation time for financial reports. Discussion will include the schedule for providing reports to the Board.

As there were no financial reports received from the fee accountant as of the date of the meeting, no further action was taken.

Commissioner Name	Aye	Nay	Abstain	Absent
Galitzer	X			
Olsen	X			
Matta	X			
Clark	X			
Claussen	X			
Hall				X

VII. EXECUTIVE DIRECTOR REPORT

Mr. Estabrook explained the Executive Director report and answered questions from the Commissioners.

Mr. Estabrook explained the following items to the Commissioners:

- a. Staff changes/Promotions
 - i. Romeo Vega completed Housing Quality Standards training and passed certification exam. Mr. Vega will be promoted to Housing Specialist.
 - ii. Natalie Waldo, previously BHS Case Manager, has accepted the position of HCV Program Director, replacing Katherine Linder.
 - iii. Alyssa Boley has been promoted to Assistant Programs Manager, and will assist with Public Housing, HCV, and FHI Apartments LP.
- b. Occupancy Report update
- c. RFQ for Carlson Plaza project
- d. Outreach and Community Partners
- e. HUD Recovery Agreement Progress update
- f. Pandemic/COVID update
- g. SPARK grant applications submitted (total of \$12.7 million requested)
- h. 2022 Operating Subsidy estimated to be an increase of \$70,000.00
- i. KHRC has requested that MHA’s BHS program assist with Afghan resettlement statewide

VIII. COMMISSIONER COMMENTS

No Commissioner comments.

IX. NEW BUSINESS

No New Business presented.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:39 p.m.

Respectfully Submitted,

Janis Clare Galitzer, Chair

Aaron Estabrook, Executive Director